

WE ARE HIRING!

Sales Executive

Atlantica Hotels and Resorts, the biggest hotel chain in Cyprus and Greece is seeking to recruit a self-driven **Sales Executive** to join our Heartquarter's Sales Department.

The successful candidate will assist the implementation of the company's Sales strategy.

Required Experience, qualifications and abilities:

Desired Skills and Qualifications:

- University Degree in Marketing, Management ,Hotel Studies or related field.
- Highly organised and great time management skills to meet deadlines
- Ability to work under pressure
- Proficiency in English & German language, in both verbal and written communication skills.
- Previous experience in Reception or Reservation role or in Sales departments, of at least 2 years.
- Excellent knowledge in Ms Office; design software knowledge will be considered as a plus.
- Very good communications skills

Key Responsibilities:

- Administration support to the Sales department
- Communication with agents and hotel guests
- Tour Operator content checks and analysis
- Assist in Contracting
- Follow-up of all Yield actions in the area of responsibility.

An attractive package of benefits is offered according to qualifications. Communication will follow only with the candidates who meet above qualifications

To apply for this position, please send an email to careers@atlantichotels.com, using as the title for the email ' Sales Executive Application', no later than 13/08/21.

All CVs will be treated in strict confidence.